

ARIZONA DEPARTMENT OF EDUCATION

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Superintendent of
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STATE OF ARIZONA

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SCHOOL FINANCE MEMORANDUM 99-023

TO: Charter School Administrators, Directors, Principals
FROM: Kristen Jordison
DATE: November 12, 1998
SUBJECT: NOVEMBER, 1998 Basic calculations for Equalization Assistance Report (CHAR 55-1) and Equalization Assistance Detail Report (CHAR 64-1)

Enclosed you will find the NOVEMBER 1998 apportionment reports for your charter school. These reports reflect data used to calculate the FY 1998-99 Equalization Base/Assistance. The NOVEMBER reports are based on the September 25th Enrollment Lists or the 40th day Average Daily Membership (ADM) submitted to the Department of Education by your charter school.

First year charter schools will not receive a payment in November.

Note for the future months: The December 15th Equalization Base/Assistance calculation will be based on your 40th day Average Daily Membership, if applicable. Please review your ADMS 46-1 reports, that will be sent to you by Tom Lowe, for accuracy of your 40th day ADM counts.

These reports are for your information and DO NOT require sign off. **If you do have a question on any of the data, simply copy the Basic Calculation for Equalization Assistance Report (CHAR55-1) and return it to us (via fax or mail) with the data in question circled.**

If you have any questions or need assistance, please do not hesitate to me at (602) 542-8249.

Enclosures

November 12, 1998